

AGENDA

**Assabet Valley Regional Technical High School
School Committee
School Committee Meeting
Tuesday, August 27, 2024, 6:30 pm - 8:30 pm
School Committee Conference Room**

A. ZOOM Info:

Please click the link below to join the webinar:

<https://assabet.zoom.us/j/84478010347?pwd=StGa9yTnbogaGT3HcvtEGv4hn6lTbt.1>

Webinar ID: 844 7801 0347

Passcode: 387876

Or One tap mobile :

+19292056099,,84478010347#,,,,*387876# US (New York)

+13017158592,,84478010347#,,,,*387876# US (Washington DC)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

B. 6:30 PM Call to Order / Pledge of Allegiance

C. 6:35 PM Consent Agenda

- Warrant(s) available for Committee signatures.
- Minutes available from previous meeting(s).
- VOTE: To approve the minutes from the previous meeting(s) and warrant(s) as presented.

D. 6:40 PM Audience

- To hear from any individual recognized by the Chairperson who wishes to express an opinion on matters currently before the Committee.

E. 6:45 PM Chair's Report

- To review and discuss the Officers' Planning Meeting and distribute minutes.
- To review and discuss meeting norms.
- VOTE: To accept meeting norms.
- To review the School Committee meeting dates for the 2024-2025 school year.
- Review and discuss proposed School Committee goals for 2024-2025.
- VOTE: To accept the proposed School Committee goals, as presented.
- To inform the School Committee Handbook, will be reviewed by Policy Subcommittee.
- VOTE: To accept any proposed changes to the School Committee Handbook.
- Organization of the following subcommittees:
 - * Long Range Planning
 - * Superintendent-Director's Goals
 - * Finance
 - * Policy
 - * MASC Legislative Liaison
- To update School Committee member contact information and emergency contact info.

- F. 6:55 PM Superintendent-Director's Report
 - To hear updates from the Superintendent-Director.
 - Summer Review 2024
 - Staff Recognition
 - Grants
 - NLN Conference (Out of State/Overnight Travel)
- G. 7:10 PM Director of Business Operations Report
 - To hear updates from the Director of Business Operations.
 - To review and discuss the FY24 Budget Final Transfers.
 - VOTE: To approve the FY24 Budget Final Transfers as presented.
 - To review and discuss the Cash & Balance Report.
 - VOTE: To approve the Cash & Balance Report as presented.
 - VOTE: To approve the FY25 Final State Revenues.
- H. 7:25 PM Principal's Report
 - To hear updates from the Principal.
 - Opening Day for Staff and Students
 - Personnel
 - Out of State/Overnight Travel
- I. 7:35 PM Communications
 - Reading and distribution of communications received by the Committee and the Superintendent.
- J. 7:40 PM Executive Session
 - To enter into Executive Session for the purposes of collective bargaining purposes for non-union personnel and to return to open session.
 - VOTE: To approve Executive Session minutes.
- K. 8:00 PM Personnel
 - To inform the Committee of remaining vacant positions.
 - To review and discuss the job descriptions for EL Coordinator and Director of College, Career and Cooperative Placements.
 - VOTE: To approve the job descriptions for EL Coordinator and Director of College, Career and Cooperative Placements.
 - VOTE: To approve the Administration to advertise, post and fill the positions EL Coordinator and Director of College, Career and Cooperative Placements.
 - To review and discuss the revised and updated job descriptions for Academic Teacher, Special Education Teacher and Vocational Teacher.
 - VOTE: To approve the updated job descriptions for Academic Teacher, Special Education Teacher and Vocational Teacher, as presented.
 - To review and discuss the recommendation to reappoint District Treasurer and the Assistant Treasurer for the 2024-2025 school year.
 - VOTE: To reappoint the District Treasurer and the Assistant Treasurer for the 2024-2025 school year.
 - To review and discuss the FY25 salary increase for the District Treasurer.
 - VOTE: To approve the FY25 salary increase for the District Treasurer.
 - To review and discuss the FY25 salary increase for the Superintendent-Director.
 - VOTE: To approve the FY25 salary increase for the Superintendent-Director.
- L. 8:15 PM For the good of the school, to hear from any School Committee member recognized by the Chair on matters currently before the Committee.

M. 8:30 PM Adjourn

N. School Committee Meeting Norms

- All ideas are encouraged
- Begin and end on time
- Be prepared at meetings and respond to assignments in a timely fashion
- This is a safe and respectful space
- Each person gets a chance to listen and be listened to
- Each person gets a chance to speak uninterrupted
- Our focus is growth and improvement
- We will maintain professional meeting etiquette throughout each meeting
- Our purpose is the success of the students, staff, and administration, the growth of Assabet, and our responsibilities to the communities